

OFFICE OR STAFF		OFFICE CODE	REQUEST DATE	APPROVAL	ADDITIONS	NET CHANGE	ORGANIZATION CODE
PERSONNEL OFFICE AND OFFICE OF POLICY COORDINATION			9/23/52	242		NEW BR. & DIV. TOTALS	(Machine Records)
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.		
PERSONNEL OFFICE			PERSONNEL OFFICE				
PERSONNEL STUDIES - PROC STF			RESEARCH AND PLANNING STAFF				
Pers Manage Spec Chief	GS-14	5	Pers Mgmt Tech (Ch)	GS-201 14	Q 17		
Pers Manage Technician	GS-12	6	Pers Mgmt Tech	GS-201 13	Q 18		
Pers Manage Technician	GS-11	7	Pers Mgmt Tech	GS-201 13	Q18.01		
Pers Manage Technician	GS-11	170	Pers Mgmt Tech	GS-201 13	Q 18.02		
Statistician	GS-11	220	Pers Mgmt Tech	GS-201 12	Q 19		
Statistician	GS-7	221	Pers Mgmt Tech	GS-201 12	Q 19.01		
Secretary (Stenography)	GS-5	8	Pers Mgmt Tech	GS-201 12	Q 19.02		
ADMINISTRATIVE TRAINING POOL			PERSONNEL OFFICE				
PERS STUDIES - PROCEDURES STF			RESEARCH AND PLANNING STAFF				
Pers Management Tech	GS-13	225	Pers Mgmt Tech	GS-201 11	Q 20		
Pers Management Tech	GS-9	111	Pers Mgmt Tech	GS-201 11	Q 20.01		
Pers Management Tech	GS-9	112	Pers Mgmt Tech	GS-201 11	Q 20.02		
Pers Management Tech	GS-7	113	Pers Mgmt Tech	GS-201 9	Q 21		
OFFICE OF POLICY COORDINATION			PERSONNEL OFFICE				
ADMIN AND LOGISTICS STAFF			RESEARCH AND PLANNING STAFF				
PERSONNEL AND TRAIN DIV			RESEARCH AND PLANNING STAFF				
PERSONNEL BRANCH			RESEARCH AND PLANNING STAFF				
Personnel Ofc Plann	GS-13	133	Pers. Mgmt Tech	GS-201 9	Q 21.01		
Personnel Ofc Plann	GS-13	134	Pers. Mgmt Tech	GS-201 9	Q 21.02		
Statistician	GS-9	135	Pers Mgmt Tech	GS-201 7	Q 22		
Personnel Ofc	GS-12	137	Secretary (Steno)	GS-318 5	Q 23		
Memorandum for the DD/AS from Chief, Administration, DD/P (dated 28 August 1952)			on T/O immediately after				
and related supplementary memoranda and Personnel Director's Memorandum (dated 10 Sept 1952),			Position No. Q 16.)				
Subject: Availability of Personnel			APPROVAL				
The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received.			25X1A9a				
SECRET			Chief, Class. & Reg. Div.				
Security Information			T/O CHANGE AUTHORIZATION				